

## FIREPLACE DECOMMISSIONING FORM

This form must be completed and signed when decommissioning a wood-burning fireplace and is also required for new electric heat pump applications. "Decommissioning", for the purpose of this Program, means permanently rendering inoperable.

APPLICANT

First and Last Name

Device Address

City

State

Zip Code

TYPE OF WORK TO BE PERFORMED

### Freestanding Wood/Pellet Stove

- I will have my freestanding wood/pellet stove removed and delivered to a licensed dismantling/recycling facility. A dated receipt from the dismantling/recycling facility must be obtained as proof of destruction and the facility must sign the Destruction Verification section of the Claim for Payment Form. In addition, I will remove all piping associated with the freestanding stove and permanently seal off the ceiling opening.
- Photo requirement: Must include photo of the ceiling after it has been permanently sealed off. Must include a photo taken from floor to ceiling of the room after the freestanding stove is removed. Additional photos documenting the process are encouraged.*

### Wood/Pellet Insert

*(This option requires an additional selection from either the Wood-burning firebox or Open-hearth fireplace section)*

- I will have my wood/pellet insert removed and delivered to a licensed dismantling/recycling facility. A dated receipt from the dismantling/recycling facility must be obtained as proof of destruction and the facility must sign the Destruction Verification section of the Claim for Payment Form.

### Wood-burning firebox

- I will have my wood-burning firebox and all piping associated with the wood-burning firebox removed and delivered to a licensed dismantling/recycling facility. A dated receipt from the dismantling/recycling facility must be obtained as proof of destruction and the facility must sign the Destruction Verification section of the Claim for Payment Form.
- Photo requirement: Must show the fireplace after the wood-burning firebox and all piping associated with the firebox is removed. Must include a photo after the opening is permanently sealed off with drywall. Additional photos documenting the process are encouraged.*

### Open-hearth fireplace

- I will completely remove my chimney and wood-burnig fireplace
  - Photo requirement: Must include both an interior and exterior photo after the fireplace is completely removed. Must include a photo taken from floor to ceiling of the area where the fireplace previously existed after it has been remodeled. Additional photos documenting the process are encouraged.*
- I will permanently seal up my fireplace with masonry. This option requires the interior wood-burning area of the fireplace to be completely filled in with block or bricks and cement.
  - Photo requirement: Must include a photo at the beginning of the process, the middle of the process and the end of the process when the fireplace has been permanently sealed.*
- I will permanently seal off the top of my chimney with cement. This option requires 1-2 feet of cement to seal off the top of the chimney.
  - Photo requirement: Must include a photo after the top of the chimney has been prepared but before the cement has been poured. In addition, a photo after half of the required cement has been poured and a photo after the top of the chimney has been permanently sealed off with cement. Additional photos documenting the process are encouraged.*

CERTIFICATIONS

I, the applicant, certify the following:

- *I have read all the options and understand the requirements outlined in this form. I understand that I will not be reimbursed for this project until the San Joaquin Valley Air Pollution Control District (District) deems my wood-burning fireplace fully decommissioned.*
- *The District requires the use of a state licensed contractor when doing work related to the decommissioning of the wood-burning fireplace. The contractor must complete a Fireplace Decommissioning Contractor Certification Form (will be included with the voucher packet). I understand that I will not be reimbursed for any work performed by an unlicensed contractor.*
- *I assume all the risk and outcome of the fireplace decommissioning work completed for this project. I understand that I am responsible for obtaining all necessary permits and competing required inspections to ensure the project meets federal, state and local requirements.*
- *I understand that if I currently have a freestanding stove or fireplace insert, I am responsible for obtaining a dated receipt from a dismantling/recycling facility as proof of destruction. Freestanding stove and fireplace insert projects are not eligible for reimbursement without a dated receipt from a dismantling/recycling facility.*
- *I understand that I will need to provide photographic proof throughout the wood-burning fireplace decommissioning process, from start to finish. The photos must clearly shows all steps taken and I agree to submit these photos with the claim for payment packet.*

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Applicant Signature

Printed Name

Date