

FIREPLACE DECOMMISSIONING FORM

This form must be completed and signed when decommissioning a wood-burning fireplace and is required for new electric heat pump applications.

APPLICANT

First and Last Name

Device Address


City

State

Zip Code

Freestanding Wood/Pellet Stove

- I will have my freestanding wood/pellet stove removed and delivered to a licensed dismantling/recycling facility. A dated receipt from the dismantling/recycling facility must be obtained as proof of destruction and the facility must sign the Destruction Verification section of the Claim for Payment Form. In addition, I will remove all piping associated with the freestanding stove and permanently seal off the ceiling opening.

 *Photo requirement: Must include photo of the ceiling after it has been permanently sealed off. Must include a photo taken from floor to ceiling of the room after the freestanding stove is removed. Additional photos documenting the process are encouraged.*


Wood/Pellet Insert

(This option requires an additional selection from either the Wood-burning firebox or Open-hearth fireplace section)




- I will have my wood/pellet insert removed and delivered to a licensed dismantling/recycling facility. A dated receipt from the dismantling/recycling facility must be obtained as proof of destruction and the facility must sign the Destruction Verification section of the Claim for Payment Form.

Wood-burning firebox

- I will remove my wood-burning firebox and all piping associated with the firebox. In addition, I will permanently seal off the opening with drywall.

 *Photo requirement: Must show the fireplace after the wood-burning firebox and all piping associated with the firebox is removed. Must include a photo after the opening is permanently sealed off with drywall. Additional photos documenting the process are encouraged.*

Open-hearth fireplace

- I will completely remove my chimney and fireplace as part of a remodel
 -  *Photo requirement: Must include both an interior and exterior photo after the fireplace is completely removed. Must include a photo taken from floor to ceiling of the area where the fireplace previously existed after it has been remodeled. Additional photos documenting the process are encouraged.*
- I will permanently seal up my fireplace with masonry. This option requires the interior wood-burning area of the fireplace to be completely filled in with block or bricks and cement.
 -  *Photo requirement: Must include a photo at the beginning of the process, the middle of the process and the end of the process when the fireplace has been permanently sealed.*
- I will permanently seal off the top of my chimney with cement. This option requires 1-2 feet of cement to seal off the top of the chimney.
 -  *Photo requirement: Must include a photo after the top of the chimney has been prepared but before the cement has been poured. In addition, a photo after half of the required cement has been poured and a photo after the top of the chimney has been permanently sealed off with cement. Additional photos documenting the process are encouraged.*

TYPE OF WORK TO BE PERFORMED

CERTIFICATIONS

I, the applicant, certify the following:

- *I have read all the options and understand the requirements outlined in this form. I understand that I will not be reimbursed for this project until the District deems my wood-burning fireplace fully decommissioned.*
- *The San Joaquin Valley Air Pollution Control District (District) recommends, but does not require, the use of a state licensed contractor when doing work related to the decommissioning of a wood-burning fireplace. I understand that if I choose not to use a state licensed contractor, I assume all the risk and outcome of the fireplace decommissioning work completed for this project.*
- *I understand that I will need to provide photographic proof throughout the fireplace decommissioning process from start to finish that clearly documents all steps taken and I agree to submit these photos with the claim for payment.*

Applicant Signature

Printed Name

Date