



## Steps to Apply

**Projects will be funded first come, first served based on the date the application is deemed complete. To help ensure that your application is submitted complete, please follow the steps below:**

### **A. Before you fill out an application:**

1. Identify all old diesel powered equipment currently being used in the feed mixing operation at your facility. Please use a spreadsheet to identify your equipment as described below:
  - a. Make, Model, Model Year of the equipment and its engine
  - b. Engine Horsepower, EPA Family Name and Tier level (off-road only)
  - c. Annual usage in hours for off-road equipment and miles or fuel use for on-road equipment
2. For the above mentioned equipment, identify which pieces will:
  - a. Be replaced with a new piece of equipment
  - b. Be kept but have a reduction in usage
  - c. Be destroyed but NOT replaced
3. Identify new mobile equipment that will need to be purchased to convert the operation to an Electric Mixer.
  - a. Obtain **quotes** from dealers for each piece of new equipment that is needed
4. Identify infrastructure and new stationary equipment that will need to be purchased or completed such as, but not limited to; electrical work, concrete work, electric mixer(s), and conveyor(s).
  - a. Obtain **quotes** from sub-contractors and/or dealers for each

### **B. Application Requirements:**

1. Fill out one (1) Form A for the Organization, including additional pages with answers & diagrams to questions on page 2
2. Fill out appropriate Form(s) for the equipment identified in section A (1) above. Use one page per piece of equipment
  - a. Off-Road equipment – use Form B
  - b. On-Road Equipment - use Form C
3. Fill out one Form D for each piece of **new mobile** (on and/or off road) equipment identified in section A(3) above
4. Fill out Form E for all **new stationary** equipment (electric mixer, conveyor) and/or **infrastructure** work Identified in step A (4) above.
5. Fill in **all applicable fields**. District staff is available by phone, email or in person at the Fresno office to assist you in filling out the application (see contact information below).
6. Submit completed Forms A-E along with all quotes and the first page of the IRS W9 form to:

**SJVAPCD Strategies and Incentives Department**  
**1990 East Gettysburg Avenue Fresno, CA 93726-0244**  
**Phone: (559) 230-5800 ■ Fax: (559) 230-6112 ■ Email: [grants@valleyair.org](mailto:grants@valleyair.org)**

**Don't forget to retain a full copy of the completed application for your own records.** For additional assistance, please contact staff in the Strategies and Incentives Department at (559) 230-5800