

ZELE VOUCHER PROGRAM APPLICATION

Please fill out this form completely and as accurately as possible. To be eligible for a voucher, do not purchase your new equipment before receiving a voucher from the District. **If replacing more than one piece of equipment, please submit a single page one (1) and two (2) and a separate page three (3) for each piece of equipment.**

APPLICANT INFORMATION	Select Applicant Type	Application # <input style="width: 100%;" type="text"/>	Date Received <input style="width: 100%;" type="text"/>	
	<input type="checkbox"/> Business Entity: Landscape business providing service to residences and/or businesses, or a business performing commercial scale in-house landscape maintenance	Are you a small business (<i>see guidelines for definition</i>)? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	<input type="checkbox"/> Public Agency: Performs commercial scale in-house landscape maintenance	Please describe landscape tasks performed:		
	Organization Name (<i>as it appears on IRS Form W-9</i>)			
	County of where operation is located (<i>check all that apply</i>)			
	<input type="checkbox"/> San Joaquin <input type="checkbox"/> Stanislaus <input type="checkbox"/> Merced <input type="checkbox"/> Madera <input type="checkbox"/> Fresno <input type="checkbox"/> Kings <input type="checkbox"/> Tulare <input type="checkbox"/> Kern (<i>Valley portion</i>)			
	Physical Address of Organization	City	State	Zip Code
Mailing Address of Organization (<i>as it appears on IRS Form W-9</i>)	City	State	Zip Code	
Primary Contact Name	Title			
E-mail (<i>optional</i>) <input type="checkbox"/> <i>Check here if you prefer your voucher emailed</i>	Primary Phone	Alternate Phone		
Signing Authority Name (<i>if different from above</i>)	Title			

Signing authority must be a duly authorized official within the business entity that has the authority to make financial decisions (i.e., President, Chief Financial Officer, Mayor, City Manager, Superintendent, etc.).

CERTIFICATION	By signing below, I certify that I have read, understand and will adhere to the Zero-Emission Landscaping Equipment Voucher Program (ZELE) guidelines and agree to all of the following:	
	<ul style="list-style-type: none"> • <i>The information provided in the application and supporting documents is true and correct and meets the minimum requirements of the ZELE Program.</i> • <i>I understand that an incomplete or illegible application may be immediately rejected, and I will be notified.</i> • <i>I am an individual that resides within the District boundaries or a business or public agency whose principal place of business is physically located within the District boundaries.</i> • <i>I have not purchased the new equipment that I am seeking funding for prior to applying to this program. I understand I must receive an approved program voucher from the District prior to purchasing the new equipment, or my project may be deemed ineligible. Applicants are encouraged to wait to dispose of any old equipment until receiving an approved voucher.</i> • <i>I currently own the equipment listed under the Old Equipment section of this application, the equipment is currently operational and has been used within the District boundaries for the two years prior to submitting this application.</i> • <i>The new, cordless zero-emission electric equipment I will purchase under this project will be owned and operated 100% within the boundaries of the District for a minimum of 36 months from the date of purchase and is not being acquired for resale.</i> • <i>I agree to surrender the equipment listed under the Old Equipment section of this application to a participating dismantler within 30 days of purchasing my new equipment, and that failure to do so may result in my claim for payment being deemed ineligible.</i> 	

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CERTIFICATION (continued)

- I understand the submission of this application does not guarantee incentive funding for the new equipment. Eligibility of the application is determined at the sole discretion of the District. Applications not meeting the intent and/or eligibility of the program will be deemed ineligible.
- I understand as an applicant that incentive programs have limited funds and shall terminate upon depletion of program funding. Unless written notification is provided stating otherwise, all applications submitted to the District will remain active and will be funded in the order received.
- I have disclosed all additional co-funding sources and discounts that will be applied to my purchase.
- If I do not or cannot meet all program requirements as determined by the District, I shall repay the District a pro-rated portion, up to the full amount of my voucher.
- If applying as a small business, my signature means I fully meet the definition of a small business and I agree to provide the following information, if requested, to verify my small business status: total revenue, receipts, and sales reported to the Internal Revenue Service in your most recent filing. This information may be reported in Box 1c of IRS Form 1120, Box 1c of IRS Form 1065, or Box 3 of IRS Schedule C (Form 1040).
- The District is not in partnership with nor endorses any manufacturers or dealers. Any issues arising from the purchase of the new equipment is between applicant and the manufacturer or dealer. The District will not be held liable for any circumstances that occur between the applicant and the manufacturer or dealer.

Signature of Signing Authority

Date

CHECKLIST

Please submit the following items on this checklist for the application to be deemed complete for funding consideration.

- Completed application
 - First page of [IRS Form W-9](#): The name identified on the W-9 must match the organization name on this application.
- One of the following documents depending on applicant type:
- Business Entities:** Verification that the business is currently in operation. Acceptable documentation includes, but is not limited to, one of the following:
 - » Copy of a valid business license, covering the past 24 months from the date of application submittal; or
 - » C-27-Landscape Contractors License Number; or
 - » Identification number assigned to a business entity by the California Secretary of State at the time of registration
 - » Documentation of an approved Clean Off-Road Equipment (CORE) program application for professional landscape equipment (voucher or approval letter)
 - » The District maintains the discretion to accept other documentation to demonstrate applicant as a commercial landscape maintenance provider.
 - Public Agencies:** Resolution from the applicant's governing body (i.e., City Council or County Board of Supervisors). In lieu of a resolution, applicant can submit a formal letter/documentation from the agency which identifies the individual and/or title that can submit an application and enter into an agreement with the District. This letter/documentation must be signed by a duly authorized official within the agency that has the authority to make financial decisions. The individual/title identified on the resolution or letter/documentation must match the signing authority listed on the application.

STEPS & SUBMIT

PROGRAM PROCESS

- STEP 1 - Submit a complete application
- STEP 2 - Receive a Voucher from the District
- STEP 3 - Purchase your new equipment and destroy your old equipment
- STEP 4 - Submit a Claim for Payment Packet
- STEP 5 - Own and operate your new equipment for 36 months

When complete, please submit via:

MAIL

San Joaquin Valley Air Pollution Control District
Attention: ZELE Program Staff
1990 East Gettysburg Ave., Fresno, CA 93726-0244

E-MAIL:

grants@valleyair.org

FAX

(559) 230-6112

OR APPLY ONLINE AT www.valleyair.org/ZELE

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Please submit a separate page three (3) for each piece of equipment being replaced.

OLD EQUIPMENT

Type of Equipment to be Disposed of (*check one only*)

Edger
 Chainsaw
 Leaf Blower
 Walk-behind Mower
 Stand-Ride Mower
 Brushcutter
 String Trimmer
 Hedge Trimmer
 Pole saw
 Leaf Vacuum
 Ride-on Mower

Fuel Type Gas Diesel

Equipment Specifics (*if known*)

Make	Model No.	Model Year	EPA Engine Family Name

NEW EQUIPMENT

New electric equipment purchased must be:

1. The same type of equipment as that listed under the Old Equipment section of this application. Funding is one-to-one and type-for-type (i.e., one old gas edger for one new electric edger, etc.).
 - » Additional batteries and chargers acquired as part of the new equipment purchase may be included in the total eligible costs.
2. Purchased from a manufacturer-authorized retailer or dealer.
3. Battery-powered electric and new, not previously owned or used.
4. Purchased with a power head.
 - » Attachments without a power head are ineligible, and manual equipment without an engine are not eligible.
 - » Combo kits with one power head and multiple attachments will be considered as one piece of equipment.

DISCLOSURE

Applicants must disclose if they are receiving or will be applying for additional funding for the purchase of the new equipment in this application. Please choose from one of the following:

Yes, I **have** applied or **will** apply for funding from other sources, for the purchase of the new equipment listed in this application. List the Program name, Project/Reference Number, and Funding amount

Program Name(s)	Project/Reference #	Funding Amount(s)

No, I have not applied and will not apply for funding from other sources.